



# PURCHASE ORDER

**PO Number: 303-2-0191**

*Requisition Number: 303-1-02521*

**Order Date: 9/27/2021**

**Released**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

## Delivery Location

Parking Garage R, Warehouse

1706 San Jacinto Blvd.

Attn: Michael Williams

Austin, TX 78701

**Show numbers on all papers and packages**

## Referenced Source or Vendor

15822146856

Southern Computer Warehouse

1395 S Marietta Parkway

Bldg 300 Suite 106

Marietta, GA 30067

Eric Craig

Phone:877-468-6729, Fax:770-579-8937

eric.craig@scw.com

HP OfficeJet Pro 7740 Wide Format Printer.

Price Per Attached Quote #100324775 Dated 09/27/2021.

**Description** DIR-TSO-4159

TFC Contact:

Michael Williams

512-463-1819

## Line Items

| Description                                | Qty | Unit | Unit Price | Start Date | End Date   | Total    |
|--|-----|------|------------|------------|------------|----------|
| HP OfficeJet Pro 7740 Wide Format Printer. | 1   | Each | \$223.86   | 9/27/2021  | 12/28/2021 | \$223.86 |

Price Per Attached Quote #100324775 Dated 09/27/2021.

DIR-TSO-4159

**NIGP Class: 204**

**NIGP Item: 76**

**Object Class:** 377

**Reimbursement Type:** Not Reimbursable

**Grand Total    \$223.86**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

|                                  |                                    |
|----------------------------------|------------------------------------|
| <b>Agency</b>                    | TFC                                |
| <b>Fiscal Year</b>               | 2022                               |
| <b>Division</b>                  | Facilities Design and Construction |
| <b>Program</b>                   | Facilities Design and Construction |
| <b>Phone</b>                     | 5124631819                         |
| <b>Org Code</b>                  | 0805 - Planning & Space Management |
| <b>Type of Purchase/PCC Code</b> | 'I' DIR Contract Non-Bulk Purchase |
| <b>Work Order Number</b>         | N/A                                |

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Jordan, Michelle - CTCD,

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)